

**Department Geography & GIS**  
**Visiting Scholar Fee Agreement**

*This form must be submitted to Jill Randell (jrandell@illinois.edu) in the SESE Business Office prior to the visitor's arrival.*

**Date:** \_\_\_\_\_

**Name of Visitor:** \_\_\_\_\_

**Visitor's Estimated Arrival Date:** \_\_\_\_\_

**Name of Department Sponsor:** \_\_\_\_\_

**Fee Amount:**           \$100.00 Visitor Fee  
                              \$250.00 Visitor plus Visa Fee

**Please check the following:**

**Fee to be paid by visitor.**

*This must be in cash or by check payable to "University of Illinois".*

**Fee being paid by departmental or GGIS sponsor discretionary funds.**

**Enter CFOP:** \_\_\_\_\_

*Format: 1-XXXXXX-872000-XXXXXX; Cannot be grant funds.*

**Sponsor Signature:** \_\_\_\_\_

For SESE Use:

Cash and checks should be deposited into 1-303981-872000-307900-872109.

CFOP charges will be made by transfer (JV) and credited to the service fund. (Sherri Kiska)